



**Ramakrishna Mission Vidyamandira**  
**Department of Tourism & Travel**  
**Belur Math, Howrah 711202**

**Communicative Japanese (Online)**  
**For Tourism Professionals**  
**Basic Level**  
**Syllabus**

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| <p><b>Aims and objectives</b></p>          | <ul style="list-style-type: none"> <li>• Students will be able to give self-introduction and to introduce others</li> <li>• Will be able to talk using simple sentences and some phrases (in present and future tense)</li> <li>• Will be able to read short stories for beginners</li> <li>• Will be able to describe objects (vocabulary will be prepared specially for tourism sector)</li> <li>• Will be able to write short and simple paragraphs on various topics</li> <li>• Will be able to understand basic conversation of native speakers</li> </ul> |
| <p><b>Significant applied aspects</b></p>  | <ul style="list-style-type: none"> <li>• Tourism sector (especially Incredible India Tourist Facilitator or Tourist Guide)</li> <li>• Teaching: (though private schools, colleges and various institutions are introducing foreign language courses, demand for the faculties is increasing)</li> <li>• Translator</li> <li>• Interpreter</li> <li>• After completion of higher level training students may apply for the job at embassy</li> <li>• High demand in the IT sector</li> </ul>   |
| <p><b>Activity/<br/>Study Material</b></p> | <p>Will be provided by the teacher. A 'telegram group' will be created to provide the exercise materials cum activities for the students in regular basis. Beside this, students will join a Google Classroom to access the study materials provided by the teacher. Teacher will provide regular activity. <b>Students have to submit it within three days.</b></p>  |

## **Course Structure**

### **Unit: 1**

- 1.1 Basic greetings
- 1.2 Hiragana Alphabet
- 1.3 Katakana Alphabet
- 1.4 Be verb (Affirmative, Negative, Interrogative sentence)
- 1.5 Location/Position of non living thing
- 1.6 Particle 'wa', 'ga', 'ka', 'no', 'ni', 'de', 'to', 'mo', 'e', 'wo'

### **Unit: 2**

- 2.1 Location/Position of living thing
- 2.2 Counting words/Counters
- 2.3 Introduction of 'i' adjective and 'na' adjective and their joining
- 2.4 Question words such as what, where, who, how etc

### **Unit: 3**

- 3.1 Date, Month, Day, Season and time
- 3.2 Principal verbs (Simple present and simple past tense)
- 3.3 Present negative, past and past negative form of 'i' adjective

### **Unit 4:**

- 4.1 How to express purpose
- 4.2 Classification of principal verbs (strong, weak and group 3)
- 4.3 'Te' form of verbs to express continuation of action
- 4.4 'Nai' and 'Naide' form of principal verbs

### **Unit 5:**

- 5.1 Direct & indirect speech
- 5.2 Present continuous tense
- 5.3 Transitive & intransitive verbs

## **Exam Pattern (offline)**

**Written exam: 100 marks**

**Viva: 50 Marks**

**Project: 30 marks**

**Continuous Assessment: 20 marks**

**Full Marks: 200**

**Question pattern of written test:**

20 marks: MCQ (grammar)

20 marks: Comprehension

20 marks: Audio comprehension test

20 marks: Paragraph writing

10 marks: Reply of email or WhatsApp (according to the provided imaginary situation)

10 marks: Form fill up

**Question pattern of VIVA:**

05 marks: Greetings and Good bye

10 marks: Self-introduction

10 marks: General question answer

5 marks: Reading test

20 marks: Picture description

**Question pattern of Project:**

Subject will be decided by the candidate.

Topics will be pre-decided.

1 minutes: Greetings and Self-introduction (5 marks)

3 minutes: Live demonstration of the subject in Spanish (Offline), candidate may use power point (20 marks)

1 minutes: Finishing part and signing off (5 marks)

**Gradation:** 90-100: Outstanding (Grade O), 80-89.99: Excellent (Grade A+), 70-79.99: Very Good (Grade A), 60-69.99: Good (Grade B+), 50-59.99: Above Average (Grade B), 40-49.99: Average (Grade C), Less than 40: Failed (Grade F)

**Note: There will be no supplementary arrangement of examinations.**

**Eligibility Criteria**

- Academic Qualification: Qualified H.S. or equivalent level of

examination.

- Age: No bar
- Gender: No bar

### **PROGRAMME DETAILS**

- Duration of the Course: 4 Months
- Total Hours: 60 (approximately)

**Note: Examination will be conducted in offline mode**

Venue: Ramakrishna Mission Vidyamandira, Belur Math, Howrah

- Medium of Instruction: Bengali
- At the end of the course, all the successful (minimum 40% in aggregate) participants will be given certificates by the Department of Tourism & Travel, Ramakrishna Mission Vidyamandira.